

**MARLINGTON LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION**

January 7, 2021 Organizational Meeting

January 7, 2021

Electronic Remote Technology Meeting
Organizational Meeting Minutes

6:30 P.M.

I. Call to Order - Mrs. Carolyn Gabric, President Pro Tem 6:30 p.m.

A. Pledge of Allegiance

B. Reading of Mission Statement – Mrs. Karen Humphries

In collaboration with staff, community, parents, and students, the Marlinton Local School District will develop lifelong learners who understand and apply knowledge, and demonstrate excellence in pursuing the highest standards with effective intervention to challenge every student.

II. Roll Call

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting.

Carolyn Gabric	Present
Josh Hagan	Present
Karen Humphries	Present
Scott Mason	Present
Danielle Stevens	Present

III. Adoption of Meeting Agenda – Mrs. Carolyn Gabric, President Pro Tem

A. Recommend that the Marlinton Local Board of Education adopt the following agenda for the January 7, 2021 Organizational Meeting.

B. Additions or Corrections

BOE Member	1st Motion	2nd Motion	Yea	Nay	Abst.		Approved	Not Approved	Table
Carolyn Gabric			x			Final Resolution:	x		
Josh Hagan	x		x			Resolution No.	1-21		
Karen Humphries			x						
Scott Mason			x						
Danielle Stevens		x	x						

IV. Election of Officers

Officers shall be nominated from the floor and shall be elected by a majority roll call vote.

- A. Nomination of President –
Mr. Josh Hagan nominates Carolyn Gabric for President
Mrs. Karen Humphries nominates Josh Hagan for President

- B. Election and Oath of Office for President (Administered by the Treasurer/Member of the Board of Education)

Motion to close the nominations and Election President.

BOE Member	1st Motion	2nd Motion	Yea	Nay	Abst.		Approved	Not Approved	Table
Carolyn Gabric			x			Final Resolution:	x		
Josh Hagan		x	x			Resolution No.	2-21		
Karen Humphries			x						
Scott Mason			x						
Danielle Stevens	x		x						

BOE Member	Mrs. Carolyn Gabric	Mr. Josh Hagan	Abstain
Carolyn Gabric	x		
Josh Hagan	x		
Karen Humphries		x	
Scott Mason		x	
Danielle Stevens	x		

Carolyn Gabric is declared President of the Marlinton Local School Board.

Dr. Patty Main conducts the Oath of Office to Carolyn Gabric.

Motion to close the nominations and elect Vice President

BOE Member	1st Motion	2nd Motion	Yea	Nay	Abst.		Approved	Not Approved	Table
Carolyn Gabric			x			Final Resolution:	x		
Josh Hagan		x	x			Resolution No.	3-21		
Karen Humphries			x						
Scott Mason			x						
Danielle Stevens	x		x						

C. New President assumes the Chair and conducts election of Vice President

Nomination of Vice President -

Mrs. Danielle Stevens nominates Mr. Josh Hagan for Vice President

D. Election and Oath of Office for Vice President (Administered by the Treasurer/Member of the Board of Education)

Motion to close the nominations and elect Vice President.

BOE Member	1st Motion	2nd Motion	Yea	Nay	Abst.		Approved	Not Approved	Table
Carolyn Gabric			x			Final Resolution:	x		
Josh Hagan		x	x			Resolution No.	4-21		
Karen Humphries			x						
Scott Mason			x						
Danielle Stevens	x		x						

Josh Hagan is declared Vice President of the Marlinton Local School Board.
 Dr. Patty Main conducts the Oath of Office to Mr. Josh Hagan.

V. Annual Resolutions for Consideration

A. Recommend a motion to establish the date, time, and place of the regular meetings of the Marlinton Local Board of Education as the First and Third Thursday of each month at 7:00 P.M. in the DLZ (Digital Learning Zone) at Marlinton High School. Said Board of Education may set an alternate date or other locations as determined by the Board at the conclusion of the Electronic Remote Technology Meetings.

Mrs. Humphries states that BOE meetings such be conducted once a month.

Mrs. Stevens states that two meetings should be conducted.

Mrs. Gabric states that the number of meetings per month should be twice per month.

BOE Member	1st Motion	2nd Motion	Yea	Nay	Abst.		Approved	Not Approved	Table
Carolyn Gabric			x			Final Resolution:	x		
Josh Hagan	x		x			Resolution No.	5-21		
Karen Humphries				x					
Scott Mason			x						
Danielle Stevens		x	x						

- B. Recommend a motion to appoint Mrs. Carolyn Gabric as a delegate to the Ohio School Boards Association Annual Conference.

BOE Member	1st Motion	2nd Motion	Yea	Nay	Abst.		Approved	Not Approved	Table
Carolyn Gabric			x			Final Resolution:	x		
Josh Hagan		x	x			Resolution No.	6-21		
Karen Humphries			x						
Scott Mason			x						
Danielle Stevens	x		x						

- C. Recommend a motion to appoint Mr. Josh Hagan as a legislative liaison and an alternate to the Ohio School Boards Association.

BOE Member	1st Motion	2nd Motion	Yea	Nay	Abst.		Approved	Not Approved	Table
Carolyn Gabric			x			Final Resolution:	x		
Josh Hagan			x			Resolution No.	7-21		
Karen Humphries			x						
Scott Mason		x	x						
Danielle Stevens	x		x						

- D. Recommend a motion to appoint Dr. Scott Mason as the Student Achievement Liaison to the Ohio School Boards Association.

BOE Member	1st Motion	2nd Motion	Yea	Nay	Abst.		Approved	Not Approved	Table
Carolyn Gabric			x			Final Resolution:	x		
Josh Hagan	x		x			Resolution No.	8-21		
Karen Humphries			x						
Scott Mason			x						
Danielle Stevens		x	x						

- E. Recommend the motion to appoint the following committees for the upcoming year:

<u>Committee Name</u>	<u>2020/2021</u>	<u>2021/2022</u>
Policy Committee	Carolyn Gabric* Josh Hagan	Carolyn Gabric* Josh Hagan
Curriculum Committee	Karen Humphries* Danielle Stevens	Dr. Scott Mason* Danielle Stevens

Finance Committee	Carolyn Gabric* Scott Mason	Carolyn Gabric* Karen Humphries
Building & Grounds	Josh Hagan* Danielle Stevens	Josh Hagan* Danielle Stevens
Extra-Curricular	Scott Mason* Karen Humphries	Scott Mason* Karen Humphries

*denotes chairperson

BOE Member	1st Motion	2nd Motion	Yea	Nay	Abst.		Approved	Not Approved	Table
Carolyn Gabric			x			Final Resolution:	x		
Josh Hagan			x			Resolution No.	9-21		
Karen Humphries	x		x						
Scott Mason			x						
Danielle Stevens		x	x						

F. Recommend the motion to appoint Carolyn Gabric as the liaison to the Stark County Educational Business Advisory Council.

BOE Member	1st Motion	2nd Motion	Yea	Nay	Abst.		Approved	Not Approved	Table
Carolyn Gabric			x			Final Resolution:	x		
Josh Hagan		x	x			Resolution No.	10-21		
Karen Humphries			x						
Scott Mason			x						
Danielle Stevens	x		x						

G. Recommend a motion to adopt the following general resolutions as presented:

- The existing bylaws and policies for the operation of the Marlinton Local Board of Education and the Marlinton Local School District are hereby approved.
- The Alliance Review shall serve as the official newspaper of the Marlinton Local School District.
- Permission is granted for the Marlinton Local School District to participate in cooperative programs, pre-school, and special education grants through the Stark County Educational Service Center.

- The Marlinton Local School District is authorized to participate in the cooperative purchasing through the Stark County Educational Service Center, not limited to food service; business operations; and bus/transportation purchases.
- The Marlinton Local School District is authorized to participate in the State of Ohio Cooperative Purchasing Program for cooperative purchasing, not limited to food service; business operations; and bus/transportation purchases.
- The Marlinton Local School District is authorized to participate in all federal, state, and local grants or agreements.
- The Marlinton Local School District is authorized to participate in memberships, limited to the OSBA Legal Assistance Fund, Ohio School Boards Association, and the Ohio High School Athletic Association (OHSAA).
- The Board of Education of the Marlinton Local School District does hereby establish a Service Fund, such fund to be set aside as an account within the General Fund, and therein hereby appropriated for the purpose of said “Service Fund” the maximum amount permitted by law, not to exceed \$20,00.00, which amount shall be incorporated into the appropriations of this school district for the year 2021.
- The maximum amount for blanket purchase orders is \$250,000.
- Cell phone expense reimbursements will be set as presented and marked “Exhibit A”.
- Facility use fees will be set as presented and marked “Exhibit B”.

BOE Member	1st Motion	2nd Motion	Yea	Nay	Abst.		Approved	Not Approved	Table
Carolyn Gabric						Final Resolution:			
Josh Hagan	x					Resolution No.			
Karen Humphries									
Scott Mason									
Danielle Stevens		x							

Motion to amend the general resolutions to delete the fifth bullet point. This is a duplicate bullet point.

BOE Member	1st Motion	2nd Motion	Yea	Nay	Abst.		Approved	Not Approved	Table
Carolyn Gabric	x		x			Final Resolution:	x		
Josh Hagan		x	x			Resolution No.	11-21		
Karen Humphries			x						
Scott Mason			x						
Danielle Stevens			x						

Recommend the general resolutions be approved as presented with the deletion of the fifth bullet point.

- The existing bylaws and policies for the operation of the Marlinton Local Board of Education and the Marlinton Local School District are hereby approved.
- The Alliance Review shall serve as the official newspaper of the Marlinton Local School District.
- Permission is granted for the Marlinton Local School District to participate in cooperative programs, pre-school, and special education grants through the Stark County Educational Service Center.
- The Marlinton Local School District is authorized to participate in the cooperative purchasing through the Stark County Educational Service Center, not limited to food service; business operations; and bus/transportation purchases.
- ~~• The Marlinton Local School District is authorized to participate in the State of Ohio Cooperative Purchasing Program for cooperative purchasing, not limited to food service; business operations; and bus/transportation purchases.~~
- The Marlinton Local School District is authorized to participate in all federal, state, and local grants or agreements.
- The Marlinton Local School District is authorized to participate in memberships, limited to the OSBA Legal Assistance Fund, Ohio School Boards Association, and the Ohio High School Athletic Association (OHSAA).
- The Board of Education of the Marlinton Local School District does hereby establish a Service Fund, such fund to be set aside as an account within the General Fund, and therein hereby appropriated for the purpose of said "Service Fund" the maximum amount permitted by law, not to exceed \$20,00.00, which amount shall be incorporated into the appropriations of this school district for the year 2021.
- The maximum amount for blanket purchase orders is \$250,000.
- Cell phone expense reimbursements will be set as presented and marked "Exhibit A".
- Facility use fees will be set as presented and marked "Exhibit B".

BOE Member	1st Motion	2nd Motion	Yea	Nay	Abst.		Approved	Not Approved	Table
Carolyn Gabric			x			Final Resolution:	x		
Josh Hagan	x		x			Resolution No.	12-21		
Karen Humphries			x						
Scott Mason			x						
Danielle Stevens		x	x						

H. Recommend a motion to approve the following financial resolutions as presented:

- The Treasurer is authorized to pay bills within the limits of appropriations when merchandise has been received in good condition or when contractual obligations become due.
- The Treasurer is authorized to secure advances of tax monies.
- The Treasurer is authorized to temporarily invest interim deposits as allowed by law.
- The President and Treasurer are authorized to borrow money if needed.
- The Treasurer is authorized to use facsimile signature on warrant and payroll checks.
- The Treasurer is authorized to transfer amounts equivalent to interest earned by applicable funds.
- The Treasurer, as District Public Records Officer, is authorized to attend Public Records Training on behalf of the Board of Education members.
- The Treasurer's Bond shall be set at \$100,000.
- The Treasurer of the Marlinton Local Board of Education does hereby certify that the number of pupils enrolled in the public schools of Marlinton Local School District shall be the number determined by the final year-end report.

BOE Member	1st Motion	2nd Motion	Yea	Nay	Abst.		Approved	Not Approved	Table
Carolyn Gabric						Final Resolution:			
Josh Hagan	x					Resolution No.			
Karen Humphries									
Scott Mason									
Danielle Stevens		x							

Motion to amend bullet point four of the resolution adding applicable to laws and board approval

BOE Member	1st Motion	2nd Motion	Yea	Nay	Abst.		Approved	Not Approved	Table
Carolyn Gabric	x		x			Final Resolution:	x		
Josh Hagan			x			Resolution No.	13-21		
Karen Humphries				x					
Scott Mason			x						
Danielle Stevens		x	x						

Dr. Scott Mason asks Dr. Main if this this is solely used in emergency situations. Dr. Main states that information is correct.

Mrs. Gabric asks Dr. Main how many times has this situation occurred. Dr. Main states that this situation has not happened during her time with Marlinton Local Schools. She adds that Dr. Mason is correct that this would be an emergency situation but hopes she would be aware of this need in advance. Dr. Main adds that this amendment is acceptable if the board is agreeable to an immediate board meeting to address the situation.

Motion to approve the financial resolution as presented adding pursuant to applicable laws and board approval to bullet point four.

- The Treasurer is authorized to pay bills within the limits of appropriations when merchandise has been received in good condition or when contractual obligations become due.
- The Treasurer is authorized to secure advances of tax monies.
- The Treasurer is authorized to temporarily invest interim deposits as allowed by law.
- The President and Treasurer are authorized to borrow money if needed **pursuant to applicable laws and board approval.**
- The Treasurer is authorized to use facsimile signature on warrant and payroll checks.
- The Treasurer is authorized to transfer amounts equivalent to interest earned by applicable funds.
- The Treasurer, as District Public Records Officer, is authorized to attend Public Records Training on behalf of the Board of Education members.
- The Treasurer's Bond shall be set at \$100,000.
- The Treasurer of the Marlinton Local Board of Education does hereby certify that the number of pupils enrolled in the public schools of Marlinton Local School District shall be the number determined by the final year-end report.

BOE Member	1st Motion	2nd Motion	Yea	Nay	Abst.		Approved	Not Approved	Table
Carolyn Gabric			x			Final Resolution:	x		
Josh Hagan	x		x			Resolution No.	14-21		
Karen Humphries				x					
Scott Mason			x						
Danielle Stevens		x	x						

I. Recommend a motion to approve the following resolutions pertaining to the Superintendent as presented:

- The Superintendent and/or Designee is authorized to act for the Board on matters pertaining to surplus property procurement and federal grant applications and reports.
- The Superintendent is authorized to employ personnel as needed for emergency situations and submit such action to the Board for approval at the next regular board meeting.
- The Superintendent or Designee is authorized to act as Purchasing Agent, including but not limited to the approval of service contracts (i.e. athletic officials, resource officer, nursing contract, athletic trainer, counseling services, casual help, Stark/Portage Area Computer Consortium, Channel 45/49).
- The Superintendent or Designee is authorized to approve travel of employees to conduct official school business and/or attend authorized professional meetings.
- The Superintendent is authorized to select and employ legal counsel and to initiate legal action to protect and/or defend the interests of the Board, District, students and/or its employees, and report such action to the Board at the next board meeting. Such actions may include, but are not limited to, selecting representation for the Tax Incentive Review Council, appeals of tax issues, workers' and unemployment compensation, litigation, and actions before administrative agencies.
- The Superintendent is authorized to employ non-licensed / non-certificated persons in supplemental positions.
- The Superintendent is authorized to appoint appropriate personnel to required positions.
- The Superintendent is authorized to establish an Audit Committee.
- The Superintendent/Designee is authorized to declare the value of used books, supplemental materials, and equipment.
- The Superintendent/Designee is authorized to enter into agreements for field experience and student teachers from local universities.

BOE Member	1st Motion	2nd Motion	Yea	Nay	Abst.		Approved	Not Approved	Table
Carolyn Gabric						Final Resolution:			
Josh Hagan	x					Resolution No.			
Karen Humphries									
Scott Mason									
Danielle Stevens		x							

Motion to amend bullet points two, three, five, six, seven and nine of the resolutions pertaining to the Superintendent with the following changes:

- The Superintendent and/or Designee is authorized to act for the Board on matters pertaining to surplus property procurement and federal grant applications and reports.
- The Superintendent is authorized to employ personnel as needed for emergency situations **[pursuant to applicable laws]** and submit such action to the Board for approval at the next regular board meeting.
- The Superintendent or Designee is authorized to act as Purchasing Agent, including but not limited to the approval of service contracts (i.e. athletic officials, resource officer, nursing contract, athletic trainer, counseling services, casual help, Stark/Portage Area Computer Consortium, Channel 45/49) **[pursuant to applicable laws and submit such and submit such action to the Board for approval at the next regular meeting]**.
- The Superintendent or Designee is authorized to approve travel of employees to conduct official school business and/or attend authorized professional meetings.
- ~~The Superintendent is authorized to select and employ legal counsel and to initiate legal action to protect and/or defend the interests of the Board, District, students and/or its employees, and report such action to the Board at the next board meeting. Such actions may include, but are not limited to, selecting representation for the Tax Incentive Review Council, appeals of tax issues, workers' and unemployment compensation, litigation, and actions before administrative agencies.~~
- The Superintendent is authorized to employ non-licensed / non-certificated persons in supplemental positions **[pursuant to applicable laws and submit such action to the Board for approval at the next regular meeting]**.
- The Superintendent is authorized to appoint appropriate personnel to required positions **[pursuant to applicable laws and submit such action to the Board for approval at the next regular meeting]**.
- The Superintendent is authorized to establish an Audit Committee.
- The Superintendent/Designee is authorized to declare the value of used books,

supplemental materials, and equipment [pursuant to applicable laws and submit such action to the Board for approval at the regular ~~next~~ meeting].

- The Superintendent/Designee is authorized to enter into agreements for field experience and student teachers from local universities [pursuant to applicable laws].

Mrs. Humphries asks the purpose of deleting the paragraph stating authorization to select and employ legal counsel. Mrs. Gabric states that a current resolution addresses legal counsel. Dr. Mason asks if the deletion would delay actions for the superintendent. Dr. Shreffler states delays would not happen in normal situations unless responses from legal counsel are delayed. Dr. Mason asks if this closes the door to obtaining orders to protect students. Mrs. Gabric states that the current legal resolution provides an option for the superintendent to contact the Stark County Prosecutor or call a special board meeting. Dr. Shreffler did not have that resolution to review at this time.

BOE Member	1st Motion	2nd Motion	Yea	Nay	Abst.		Approved	Not Approved	Table
Carolyn Gabric	x		x			Final Resolution:	x		
Josh Hagan			x			Resolution No.	15-21		
Karen Humphries				x					
Scott Mason				x					
Danielle Stevens		x							

Recommend the resolutions pertaining to the superintendent with the amended changes:

BOE Member	1st Motion	2nd Motion	Yea	Nay	Abst.		Approved	Not Approved	Table
Carolyn Gabric			x			Final Resolution:	x		
Josh Hagan	x		x			Resolution No.	16-21		
Karen Humphries				x					
Scott Mason				x					
Danielle Stevens		x	x						

VI. New Business

Recommend a motion to approve the following general resolution

- The Marlinton Local School District is authorized to participate in the State of Ohio Cooperative Purchasing Program for cooperative purchasing, not limited to food service; business operations; and bus/transportation purchases.

BOE Member	1st Motion	2nd Motion	Yea	Nay	Abst.		Approved	Not Approved	Table
Carolyn Gabric			x			Final Resolution:	x		
Josh Hagan	x		x			Resolution No.	17-21		
Karen Humphries			x						
Scott Mason			x						
Danielle Stevens		x	x						

VII. Next Board of Education Meetings

Regular Meeting:

January 21, 2021

7:00 P.M.

Electronic Remote Technology Meeting

VIII. Adjournment: 7:08 p.m.

BOE Member	1st Motion	2nd Motion	Yea	Nay	Abst.		Approved	Not Approved	Table
Carolyn Gabric			x			Final Resolution:	x		
Josh Hagan		x	x			Resolution No.	18-21		
Karen Humphries			x						
Scott Mason			x						
Danielle Stevens	x		x						

Carolyn Gabric, Board President

Dr. Patty A. Main, Treasurer

"Exhibit A"

January 7, 2021

2021 CELL PHONE EXPENSE REIMBURSEMENT

<u>POSITION</u>	<u>MONTHLY AMOUNT</u>
Superintendent	\$60.00
Asst. Superintendent/Curriculum	\$60.00
Treasurer	\$60.00
High School Principal	\$45.00
High School Asst. Principal	\$45.00
Middle School Principal	\$45.00
Elementary Principal	\$45.00
Athletic Administrator	\$45.00
Pupil Services Director	\$45.00
Technology Service and Support Technician	\$67.00

District Facility Fees

Elementary/Middle Schools

Charges

All-Purpose Room (Gymnasium/Auditorium)	\$25/hr
Cafeteria	\$35/hr MS \$30/hr ELE
Lunchroom and Kitchen (School lunchroom worker's presence required at established rate)	\$60/hr ELE \$75/hr MS
Library, Classroom or Teachers' Lounge	\$20/hr

High School

Charges

Auditorium	\$200/night
Classroom	\$20/hr
Lunchroom	\$35/hr
Lunchroom and Kitchen (School lunchroom worker's presence required at established rate)	\$75/hr
Library or Teachers' Lounge	\$20/hr
Computer Lab(s)	\$100/hr

District Facilities

Charges

Football Stadium	\$2,000/event
Turf Field (Custodial worker's presence required at established rate)	\$1.00/per attendee
Soccer Stadium	\$500/event
Moulin Center	\$200/event
High School Gymnasium	\$200/event
Dale & Vicki Herbert Pavilion (** in addition to the rental charge, a \$50.00 deposit will be required. If there is no damage, the deposit will be returned)	\$50/event **